

University of California, Berkeley  
College of Letters & Science

# Double Major

## Student Instructions

Please fill out the form. Read the eligibility requirements and approval process in order to ensure the petition is processed correctly.

## Eligibility Requirements

**Declared in one major:** You must already be declared in a major within L&S.

**Overlap:** No more than two upper-division courses can overlap between the two majors.

**Timing:** Refer to the [Double Major declaration deadline](#) to ensure that you submit your petition by the strict application deadline. The Double Major petition should be signed and dated by Major Advisers no more than four months prior to submitting the request.

**Semester & Unit Limit:** Students declared in two majors or simultaneous degrees must finish all degree requirements within 9 semesters (counting enrollments in all institutions attended) or by the end of the semester in which they exceed 136 units. Refer to [Unit Ceiling & Semester limit page](#).

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## Process for Approval

*Please complete these steps in order to ensure the petition is processed correctly.*

**Step 1:** After confirming you are eligible to declare a Double Major (DM), complete pages 2-5 on the PDF petition. Please carefully read the instructions for each section. You can reach out to your Major Adviser(s) for support.

**Step 2:** Send the petition to your NEW Major Adviser. NEW Major Adviser reviews, signs, AND initiates the eForm.

**Step 3:** After the new Major Adviser signs, send the petition to your CURRENT Major Adviser. CURRENT Major Adviser reviews, signs, AND approves the eForm.

**Step 4:** Submit the completed & signed petition to lspetitions@berkeley.edu. L&S Advising provides the final eForm approval within 5-10 business days after receiving the completed PDF.

**In order for your Double Major petition to be reviewed and processed, you MUST complete all four steps. Otherwise, your Double Major petition will be denied.**

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# Double Major Declaration

## Student Instructions

Complete this section. If you are requesting a New Expected Graduation Term (EGT), please specify. If there will not be any changes to your EGT, you may leave that section blank.

Name: _____		Student ID #: _____		
Current Expected Graduation Term: _____		New Expected Graduation Term: _____		
Current Term of Submission: Fall		Spring	Summer	Year: _____
Student Signature: _____		Date: _____		

## Major Advisers

Please review student's information and complete this section. Empty fields and checkboxes will result in denied petitions. Please indicate the major as it is listed on the [Course Catalog](#).

### New Major Adviser

**Complete and acknowledge the following:**

1. I have confirmed the student will meet all major degree requirements.
2. I have reviewed the student's program plan.
3. I have initiated an eForm to add the major via eForms Work Center.

\_\_\_\_\_  
**NEW Major (& subplan if applicable)**

\_\_\_\_\_  
**NEW Major Adviser Name**

\_\_\_\_\_  
**NEW Major Adviser Signature**

\_\_\_\_\_  
**eForm ID**

\_\_\_\_\_  
**Date**

### Current Major Adviser

**Complete and acknowledge the following:**

1. I have confirmed the student will meet all major degree requirements.
2. I have reviewed the student's program plan.
3. I have approved the eForm to add the major via eForms Work Center.

\_\_\_\_\_  
**CURRENT Major (& subplan if applicable)**

\_\_\_\_\_  
**CURRENT Major Adviser Name**

\_\_\_\_\_  
**CURRENT Major Adviser Signature**

\_\_\_\_\_  
**Date**

# Major Requirements

## Courses

List all courses required for both majors. Include all courses for the major already completed, currently enrolled in, and those yet to be completed. For those yet to be completed, specify the term in which they will be completed by. Indicate the institution where the courses will be completed.

**NEW Major:**

**CURRENT Major:**

### Lower Division Requirements

Dept & course no.	Term	Where

Dept & course no.	Term	Where

### Upper Division Requirements

Dept & course no.	Term	Where

Dept & course no.	Term	Where

**Overlaps:** Specify which Upper Division (UD) courses overlap across both majors. Programs with more than two UD overlapping courses will be denied. Please note that advisers keep record of the overlaps when they initiate and approve the eForm. If you do not plan to overlap courses, please leave this section blank.

1.

2.

Upper Division Overlap #1

Upper Division Overlap #2

# L&S Undergraduate Program Plan

Student Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Major(s)/Intended: \_\_\_\_\_

Expected Graduation Term: \_\_\_\_\_

Minors(s)/Intended: \_\_\_\_\_

**Check all that apply:**    Double Major    Simultaneous Degree    Change of College into Letters and Science

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## STUDENT INSTRUCTIONS:

1. Starting with the current term, list all courses you plan to take, including those needed to complete major(s), college/school, and university requirements (see <https://lsadvising.berkeley.edu> for details).
2. Your program plan should include your in-progress courses for the current semester. You DO NOT need to list previous coursework that you have already completed. If you do not know the exact department or number of the course(s) you intend to take, put place-holders.
  - a. **Examples:** "Elective" or "Major Course."
3. You must specify whether a course is **upper division (UD)** or **lower division (LD)** to verify unit and residency requirements. This includes planned courses that haven't been finalized yet.
  - a. **Examples:** "Econ 100A (UD)," "Arts & Literature Breadth (LD)," or "Major Elective (UD)."
4. When filling out the "Req" column, you should indicate if a course fulfills a requirement.
  - a. **Examples:** "major," "minor," "college," "elective," "premed."
5. A minimum of 13 units must be listed for each semester unless you are [approved for a reduced course load](#) by L&S. If you are planning to request an RCL, it is important to plan ahead and gain approval from the appropriate offices.
6. If you have completed or have pending transfer work, you can indicate this under the "Course" column. More information about [transfer coursework](#) is detailed on the L&S website.
7. Ensure that all requirements that you need to fulfill for graduation are included on the program plan. Additionally, be mindful of the [Unit Ceiling and Semester Limit](#) policies. It is important to prioritize major requirements and college requirements to ensure timely progress towards graduation.

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## UNDERGRADUATE MAJOR ADVISER INSTRUCTIONS:

1. Please review and sign the student's L&S Undergraduate Program Plan to confirm that the course(s) listed will help satisfy major requirements.
2. Refer students to an [L&S College Adviser](#) to discuss remaining L&S graduation requirements and the semester limit/unit ceiling.

Name: \_\_\_\_\_ SID: \_\_\_\_\_ Date: \_\_\_\_\_

## L&S UNDERGRADUATE PROGRAM PLAN

FALL__			SPRING__			SUMMER__		
Course	Req	Units	Course	Req	Units	Course	Req	Units
<i>Semester Units</i>			<i>Semester Units</i>			<i>Semester Units</i>		

FALL__			SPRING__			SUMMER__		
Course	Req	Units	Course	Req	Units	Course	Req	Units
<i>Semester Units</i>			<i>Semester Units</i>			<i>Semester Units</i>		

FALL__			SPRING__			SUMMER__		
Course	Req	Units	Course	Req	Units	Course	Req	Units
<i>Semester Units</i>			<i>Semester Units</i>			<i>Semester Units</i>		

FALL__			SPRING__			SUMMER__		
Course	Req	Units	Course	Req	Units	Course	Req	Units
<i>Semester Units</i>			<i>Semester Units</i>			<i>Semester Units</i>		