

Student Checklist: Change of College

Relevant Materials:

- [Change of College Application \(Google Form\)](#)
- [L&S Advising Website](#)

APPLICATION REQUIREMENTS	First-year Up to 29 units	Sophomore 30-59 units	Juniors 60-89 units	Seniors 90 units and over
Minimum Cumulative UC GPA	2.0	2.0	2.0	2.0
One Semester at Cal	✓	✓	✓	✓
Entry-Level Writing	✓	✓	✓	✓
Reading & Composition	1st half done or in progress	2nd half done or in progress	✓	✓
Signed Major Declaration Plan	NOT REQUIRED	NOT REQUIRED	✓	✓
Signed Program Plan	NOT REQUIRED	NOT REQUIRED	✓	✓

Prior to Filling out a Change of College Google Form

- ☐ Confirm that you were not disqualified from your previous college.
 - Any Change of College Google Forms from disqualified students will be denied.
- ☐ Review your Cal Central account to confirm you meet the GPA, semester, ELW, and R&C requirements based on your class level (see Determining Class Level & Units below).
 - If you are in your first term (not including summer), your application will be denied.
 - If you do not meet the 2.0 cumulative GPA requirement, your application will be denied.
 - If you have not fulfilled ELW or your required R&C (completed or in progress) based on class standing, your application will be denied.
- ☐ Confirm what forms, documents, and statements you must provide after determining your class level. Applications missing any of the following forms will be denied:
 - Students at or above 60 units must submit a Program Plan and Major Declaration form that has been signed by their Major Advisor.

Determining Class Level & Units

- Navigate to your Cal Central Account
 - Look at your total units earned at UC Berkeley
 - Subtract any undergraduate exam units

- Subtract transfer units taken before your high school graduation
- If you need further support calculating your class standing, visit our [Virtual Front Desk](#)

Change of College Google Form

Student Information

- ☐ Your first term & Expected Graduation Term (EGT):
 - Students in their EGT cannot apply to change colleges. [Make an appointment](#) with an L&S College Adviser to discuss your next steps.
 - If you are close to your EGT at the time you are applying for a change of college, you must have completion of [residence requirements](#) reflected on your Program Plan. If you are unsure you will meet senior residence, [make an appointment](#) with an L&S College Adviser.
- ☐ Confirm you were not Disqualified from your most recent term at Berkeley
 - If you have been disqualified by your current college and wish to pursue readmission after disqualification into L&S, you will follow L&S's Readmission after Disqualification (RM after DISQ) procedures. Meet with an L&S College Adviser to help you plan. When submitting your Readmission after Disqualification application, you will be required to attach a Change of College PDF petition (link to the PDF is provided on the RM After DISQ application).
- ☐ If you need to submit a Readmission application due to withdrawing from your most recent term at your current college, submit a [Readmission application](#) in your Google Form.
 - If you are an EOP student, feel free to contact EOP for an EOP Readmission fee waiver if applicable. You will have to attach this to your Google Form.

Minimum Criteria to be Met

- ☐ Confirm you have completed one Semester at Cal (not including summer). Students in their first semester will be denied, as they do not have a GPA.
- ☐ Confirm you have satisfied ELWR. Students who have not completed ELWR will be denied.
- ☐ Confirm that you meet the minimum 2.0 cumulative GPA requirement.

Unit Determination and Respective Requirements

- ☐ Calculate your units (see Determining Class Level section)
- ☐ Confirm that you meet applicable R&C requirements
 - Students who don't meet applicable R&C requirements will be denied. [Make an appointment](#) with an L&S College Adviser for next steps.
- ☐ If you are at or above 60 units, you must obtain a [Major Declaration](#) form and [Program Plan](#) that has been signed by your L&S Major Advisor. You will have to attach your application to the Google Form.
 - If you have not completed the prerequisites to declare a major yet, [make an appointment](#) with an L&S Adviser to discuss next steps.