

# CHANGE OF COLLEGE

Please read this packet carefully. Incomplete or late petitions will be denied.

## APPLICATION REQUIREMENTS

	Freshmen Up to 29 Units	Sophomore 30-59 Units	Juniors 60-89 Units	Seniors 90 and over
<b>GPA</b>	<b>2.2</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>
<b>One semester at Cal completed</b>	X	X	X	X
<b>Change of College Petition</b>	X	X	X	X
<b>Personal Statement</b>	X	X	X	X
<b>Entry-Level Writing</b>	X	X	X	X
<b>Reading &amp; Composition</b>	1 <sup>s</sup> half done or in progress	2 <sup>nd</sup> half done or in progress	X	X
<b>Signed Major Declaration Petition</b>			X	X
<b>Signed Program Plan</b>			X	X

(Deduct units in progress and AP and High School Enrichment Units when determining class level)

You may apply for a change of college into L&S a maximum of two times. Do not use an attempt if you are *significantly* ineligible. Be sure your application is complete and all documents are signed. You may wish to supplement an ineligible application with a Major Declaration or Conditions to Declare a Major with a program plan signed by a major adviser, progress reports from current instructors, and unofficial transfer transcripts. Your petition will be considered if you are able to complete your degree within the College's unit limit.

## APPLICATION PERIODS FOR CHANGE OF COLLEGE

Fall semester: 1<sup>st</sup> day of class through November 1

Spring Semester: 1<sup>st</sup> day of class through June 1

Check CalCentral to review your college status. Please allow two weeks for processing.

## YOUR APPLICATION PACKET MUST INCLUDE:

- Change of College, Major, or Curriculum petition
- A personal statement outlining your academic plans and your reasons for requesting admission into the College of Letters & Science

## CHANGE OF COLLEGE WORKSHOPS

The College provides Change of College workshops to help students prepare. The workshop schedule is on <https://lsadvising.berkeley.edu/>. Students who will be applying for Readmission and Change of College are strongly encouraged to attend a workshop.

# Change of College, Major, or Curriculum

For Term:  Fall  Spring Year: \_\_\_\_\_

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
First enrolled at Berkeley

\_\_\_\_\_  
Last enrolled at Berkeley

Registration status:  New  Continuing  Readmit

**I request a change of college/school**

From: \_\_\_\_\_  
Present College/School

To: \_\_\_\_\_  
New College/School

From: \_\_\_\_\_  
Present Major/Curriculum

To: \_\_\_\_\_  
New Major/Curriculum

**I request a change of major or curriculum**

**Only for use by students in the Colleges of Chemistry, Engineering, Environmental Design, and Natural Resources**

From: \_\_\_\_\_  
Present Major/Curriculum

To: \_\_\_\_\_  
New Major/Curriculum

Reason for request:

\_\_\_\_\_  
\_\_\_\_\_

## REQUIRED SIGNATURES

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_ **For College Use Only** \_\_\_\_\_

\_\_\_\_\_  
Change of Major/Curriculum to

\_\_\_\_\_  
Change of College/School to

\_\_\_\_\_  
Signature of Dean or Dean's Representative

\_\_\_\_\_  
Date

Approved for:  Fall  Spring Year: \_\_\_\_\_